

- I. Call to Order – Molly McGregor, President
- II. Roll Call – Eligibility Mary Birdwell, Membership Chair
 - Mary confirmed that all who had signed in were members of the Board of Managers.
 - Jeff Jackson asked to know how many Board of Managers were present; Mary responded 7 clubs have registered in 2014; two additional clubs arrived following roll call. Total of 9 present.
- III. Approval of Minutes from February 2, 2014 Conference Call – Angela
 - Angela reviewed the minutes during the meeting as they were completed the night before. Minutes of the 2/2/2014 meeting were based on the recording of that meeting.
 - In preparation for the 3/2/2014 meeting, each board of managers received a full packet of the information to be discussed during this meeting in advance at their home address of record. It was expected that this information be reviewed in advance of the meeting.
 - Sport and the Presidents reports were accepted as written.
 - Jeff Jackson stated that September 29th minutes were sent to National and they were not approved. Molly indicated that they would be approved in the semi-annual meeting.
 - Molly indicated that the minutes will be ok to post once a few typos are corrected and Section IX regarding the arbitration panels was clarified – there were two types of panels discussed.
 - Gene Tomlin made the motion to accept the minutes as amended. Bill Murray seconded it.
- IV. Finance Report

All accounts are with Compass Bank. The end of year statements for 2013:

- Compass checking account \$ 7,835.65
- Money market \$35,027.00
- Certificate of Deposit \$ 5,260.95
- Zone meets from February – revenue needs to be entered \$8104.00; Gate receipts were \$ 2,675.00; received \$164.00 for additional entries; expect to receive \$3,000 from National for having the meet. Estimated Expenses: \$9,109.00 which should net \$4,834.00 profit

Annual Association Budget

- Angela had prepared the 2013 summary of expenses and had available for review.
 - Molly indicated that the Association is transitioning from Quicken to QuickBooks for non-profits in order to provide more accurate and real time report functionality. Kevin Wallace, non-profit consultant, has been hired to help us transition and get the budget set up correctly.
 - Molly explained that there is a need to create a budget – she showed them the categories that were going to be used to track revenue. Why was revenue lower when membership was up? Waiting to compare the final 2013 membership numbers and then the budget will be modified.
 - Jeff Jackson asked a question – re: membership. How revenue was accounted for in the past did not have the expenses shown in the budget. QuickBooks will help address this.
 - Molly discussed additional ways of getting funding including grants and fund raising to cover other costs that would be outside standard operating expenses.

BOARD OF MANAGERS MEETING

- Ed Hampton – asked the question about checks and balances. Molly indicated she would provide monthly budget reconciliation statements once the budget is approved.
- Jeff asked about a printout. As it was not approved on the February call, some modifications had been made. Molly said it would be posted on the web.
- Discussed that it would be good for the Board to set some limits on how far Molly / Angela could deviate from the budget.
- The Association is missing a Fiscal Controls policy. This is something that Molly needs to bring into place.
- Bill Murray requested if expenditure could be added to the budget for Regional Masters Track and Field. Each state association is requested to contribute \$200 annually. This has been requested in the past and the president approved it without a vote. This was added to the budget. Bill Murray requested that the budget be approved. Dale Beard seconded.
- Jeff Jackson inquired about the professional fees (\$1500). This includes Allison Black-Cornelius who will charge \$1000. Angela asked how many expenses were approved by the Board of Managers before expenses were paid? Jeff Jackson indicated that this was the problem. Mary indicated that up until 2008 the Association did have a budget. Ed Hampton and TJ also asked questions.
- Molly requested a motion to approve the budget. Bill Murray moved to approve. Gene Tomlin seconded.
- It was requested that a roll call vote be taken:
 - Yes – Dale, James, Bill, Gene, Mary, David
 - No – Edwin, Jeff, TJ
 - Budget was passed.

Meet/Event Budget Form

- Will be required for anyone running a meet.

Audit Request

- Jeff Jackson stated on the conference call it was requested that the budget for the past two years and all expenditures be provided at this meeting.
- Board of managers request Jeff Jackson, Dale Beard, Joe Henderson – Molly sought clarification from these three via email as to the type of audit. Joe was the only response received and his request was that a review of the books be done 60 days after the close of the calendar year. Based on Joe's response, Molly was going to follow the bylaws. All of the financials are going to be turned over to the accountant (\$575.00 for 2013).
- The 990EZ has been completed and is posted on the website. Angela can make available the 2012 990EZ information. Point of order was called.
- Angela has discussed an audit with the Accountant who does not recommend an audit due to the cost. An annual review of the financials will be completed by the accountant (who is also a tax lawyer). A complete audit would cost \$7-8,000 which is not a good use of money. Molly stated that there seems to be a question as to how the finances have been handled. Jeff stated that he was not accusing anyone, it was a matter that there is no financial accountable. Molly agreed with the need for financial accountability.

V. Sports / General Committee Reports

Molly proposed that the Sport Chair reports be held to the Association meeting due to the length of the meeting. Jeff Jackson requested that a vote be taken on where the association championship meet will be held. A reference was made to the procedure stated in the Bylaws - Page 13 of the bylaws states that the Youth Chair would recommend to the Board of Managers where the association championship meets would be held. Molly moved forward with the Sports Chair reports.

Youth Chair report – Mary Birdwell gave the report for Jim Pugh who was not able to attend.

- The Youth Chair stated he would attend all youth meets and assist as needed.
- Elementary meets would also be attended as a way to promote the sport. Will hold small youth meets. Mary discussed sanctioning of a mini-series – charge a fee and a percent of the meet would be returned to the schools PE program. Memberships are not required for developmental meets and these could be done across the state. One sanction fee.
- Association meet dates have been announced. Jim provided a list of meets. General meets be need to be on the calendar. It is proposed that the Association Championship 6/14-15 meet be held at Birmingham Southern. Regional championship is proposed to be at Samford University.
- Jeff stated that the meet was approved in the past. Mary clarified that we voted on this as it was going to be held by a club. In 2005, Richmond suggested we bid it out to the clubs so that they could make some money. Association is taking the meets back over as the past years the venues were not properly prepared so that records could be made. Mobile had an interest in holding a meet.
- Motion – youth chair should pick the location for the association championship for 2014.
- Roll call vote was requested:
 - Yes – Dale, James, Ed, Bill, Gene, Mary, David
 - No – Jeff, TJ (absent)

Race Walk– Jeannine Kaiser

- The association championship will be either 9/13 or 9/20 in Guntersville.

VI. Meeting Adjourned by Molly as people walked out – quorum lost.

VII. Future meetings: Association Annual Meeting Sunday, September 21, 2014,
Shelby County Services Center, Pelham, AL